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Approved For Release 2001/07/28 : CIA-RDP78-03991A000500050021-8

TO : Director of Logistics

19 May 1955

FROM : Acting Chief, Printing & Reproduction Division

SUBJECT: Weekly Activity Report

1. General

a. Plant Operations

Some overtime will be necessary in the Photographic and Printing Branches to maintain currency of work.

b. PPW Work - (continued item)

The first of two large jobs to be printed on bible stock has been received and is now in production. This job is for one million copies and will require approximately 350,000 press impressions. Delivery is required by 15 June 1955.

Copy has been received for another similar job to be printed on colored bible stock. 100,000 copies are required. Arrangements have been made to have the paper colored by the Department of Defense. Several other similar jobs are to follow.

Copy has also been received for a 32 page booklet to be printed in Cyrillic. Composition of this job is awaiting receipt of the Cyrillic mets recently purchased and which are due in the plant today.

c. Other Rush Work - (continued item)

ORR has requested rush service on a number of maps and charts. Six maps, totalling 2500 impressions, four colors, eight plates, are to be produced and delivered by 10:00 a. m. Tuesday, 24 May 1955, for NIE. Also a map requiring 2300 impressions, five colors, nine plates, is to be printed and delivered in three days.

Overtime will be required to produce rush material in the Composition Section. A large number of pages of Top Secret material for ONE is involved.

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2. Projects and Studies in Process

a. New Multilith Attachments - (new item)

Representatives of this Division visited the printing facilities of the Bethlehem Steel Company in Baltimore, Maryland, on 17 May 1955, to view in operation new systems attachments for multilith machines. These attachments provide quick change clamps and automatic water control devices. The inspection of the Bethlehem Steel installation indicated the practicability of these attachments for short run and systems work. Review will be made of Plants I and II operations to determine the number of these attachments needed to facilitate production of the short run work.

b. Graphics Register Prints - (continued item)

This Division is conducting studies of equipment required to increase production and to control size and uniformity of negatives used in producing Graphics Register prints. This study involves the determination of alterations required to present camera equipment as well as any new equipment available which will accomplish the above purpose. Also in connection with the need to increase production of these prints, study is being made of procedures and methods with a view to reducing the amount of handling and record keeping now required. This project will continue in all phases until complete negative control is obtained and the best possible procedures and methods are in effect.

c. Special Photographic Requirements of GP/ORR - (new item)

Representatives of this Division have been discussing with representatives of D/GP-ORR numerous unusual photographic requirements. These discussions indicate the Divisions ability to render necessary support on the majority of requirements set forth. However, further discussion is necessary with respect to a possible requirement for as many as 6000 photographic prints per week. This matter is to be thoroughly explored prior to any further action with respect thereto.

3. Other Items of Interest

a. New Personnel - (continued item)

Three photographer trainees, one photostat operator, and one offset pressman reported for duty during the reporting period.

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b. Pulping Machine - (new item)

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The [REDACTED] is sending a representative to the plant to make necessary changes in the machine. The completion of the transformer installation will provide sufficient power for the operation of this machine.

c. Requisitions Reviewed - (continued item)

Four requisitions for printing equipment were reviewed during the reporting period. Requisitions for the following equipment were approved:

"Secretary" Model Thermo-fax for FDD [REDACTED]
Printomatic for RI
Printomatic for SR

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Upon request by Office of Communications this Division made a comparison between locally obtainable photocopying devices [REDACTED]. The Office of Communications has a requirement for five photocopying machines for field use. Capabilities of American made and the [REDACTED] [REDACTED] were furnished to the Office of Communications for determination as to local or overseas procurement.

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d. Participation in Analysis of European Printing Capabilities - Project [REDACTED] - (continued item)

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A list containing information required for use in determining printing requirements and capabilities in connection with Project [REDACTED] has been submitted to SSA/OL for review and suggested changes.

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